

Delegate

Volunteer Position Description

- PURPOSE:** To participate in the governance and management processes of the Council
- APPOINTED BY:** Service Unit membership
- RESPONSIBLE TO:** Lead Delegate and Service Unit membership
- TERM:** One Year, renewable annually
- TENURE:** May be elected for three consecutive years, but must wait one year before becoming eligible for re-election. During this year, a former Delegate or Lead Delegate is not eligible to serve as an alternate.

Responsibilities:

Training

- Attend delegate training in order to understand the governance and management process. You only need to attend delegate training once in a three-year period.

Elections

- Elect the Board of Directors and the Board Development Committee members annually, and the Council's national delegates every three years.

Open Membership Meeting

- Attend one Open Membership Meeting in October and share the information gathered with their Service Unit.
- Submit in writing to the Lead Delegate, any recommendations for discussion at the Open Membership Meetings. Agenda items should be for the good of the entire Council rather than purely for local interests.

Annual Meeting

- Recommend any changes to the Articles of the Incorporation and Bylaws to the Board of Directors.
- Submit in writing any items for consideration and inclusion in the Annual Meeting agenda to Lead Delegate by February 1st.
- Attend the Annual Meeting in March/April.
- Share with Service Unit membership, communications from the Council's President and CEO, the Annual Meeting delegate packet and the information gathered at the Annual Meeting.

Other Responsibilities

- Conduct other business as may, from time to time, come before the delegates.
- Be the voice of the Service Unit and present suggestions on policy, strategic plans and Council goals in writing to the Council President.
- Submit any recommendations or concerns of an operational nature to the Lead Delegate.

Delegate Pin Requirements:

1. Attend delegate training prior to the Open Membership Meetings in October, once per 3 years.
2. Attend one Open Membership Meeting and assist the lead delegate in disseminating information to leaders within the Service Unit.
3. Attend the Annual Meeting in March/April and assist the lead delegate in disseminating information to leaders within the Service Unit.

Pins will be presented to delegates who have fulfilled all requirements stated above.

Qualifications:

1. Must be a registered member of Girl Scouts, Hornets' Nest Council.
2. Must be eighteen (18) years of age at the time of election.

Alternate Delegate Description:

In the event that a Delegate cannot attend the Annual Meeting or Open Membership Meeting, an Alternate Delegate from their Service Unit may attend in their place. This should be lined up prior to the meeting that the Delegate will be unable to attend, if possible. Alternate Delegates are intended to fill in and are not eligible to earn the delegate pin.